

GENERAL VPDES PERMIT REGISTRATION STATEMENT  
FOR DISCHARGES FROM PETROLEUM CONTAMINATED SITES AND HYDROSTATIC TESTS  
9 VAC 25-120-10 et seq.

The owner shall file a complete VPDES general permit registration statement for discharges from petroleum contaminated sites and hydrostatic tests. Any owner proposing a new discharge shall file a complete registration statement at least 30 days prior to the date planned for commencing operation of the new discharge. Any owner of an existing discharge covered by an individual VPDES permit who is proposing to be covered by this general permit shall file the registration statement at least 180 days prior to the expiration date of the individual VPDES permit. Any owner of an existing discharge not currently covered by a VPDES permit who is proposing to be covered by this general permit shall file a complete registration statement. The required registration statement shall contain the following information:

1. Legal Name of Facility \_\_\_\_\_
2. Location of Facility (Address and Telephone Number) \_\_\_\_\_  
\_\_\_\_\_
3. Facility Owner (individual or corporate) \_\_\_\_\_
4. Address of Owner \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip
5. Phone \_\_\_\_\_  
Home Work
6. Nature of the business conducted at the facility \_\_\_\_\_
7. Has a site characterization report for this site been submitted to the Department of Environmental Quality?  
Yes\_\_\_\_No\_\_\_\_
8. Are central wastewater treatment facilities available to this site? Yes\_\_\_\_No\_\_\_\_ If yes, has the option of discharging to the central facilities been evaluated? What was the result of that evaluation?  
\_\_\_\_\_
9. Does this facility currently have a permit issued by the Board? Yes\_\_\_\_ No\_\_\_\_  
If yes, please provide permit number:\_\_\_\_\_
10. Pollution Complaint Number (if applicable)\_\_\_\_\_
11. Is the material being treated or discharged classified as a hazardous waste under the Virginia Hazardous Waste Regulation, 9 VAC 20-60-10 et seq.? Yes\_\_\_\_ No\_\_\_\_
12. Identify the discharge point and the waterbody into which the discharge will occur. \_\_\_\_\_  
\_\_\_\_\_
13. Attach a diagram of the proposed wastewater treatment system identifying the individual treatment units.
14. Attach a topographic or other map which indicates the receiving waterbody name, the discharge point(s), the property boundaries, as well as springs, other surface waterbodies, drinking water wells, and public water supplies, which are identified in the public record or are otherwise known to the applicant, within a 1/2 mile radius of the proposed discharge(s).

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For DEQ use only:	Waterbody _____
Basin _____	
Stream Class _____	Section _____
Special Standards _____	

15. Type of petroleum product(s) causing or that caused the contamination. \_\_\_\_\_
16. Which activities will result in a point source discharge from the petroleum contaminated site? (Check all that apply)
- \_\_\_ Excavation Dewatering
  - \_\_\_ Purging Ground Water Monitoring Wells
  - \_\_\_ Aquifer Tests to Characterize Site Conditions
  - \_\_\_ Hydrostatic Relief of Building or Parking Deck Underdrains
  - \_\_\_ Hydrostatic Tests of Petroleum Storage Tanks or Pipelines
  - \_\_\_ Hydrostatic Tests of Natural Gas Pipelines
  - \_\_\_ Pumping Contaminated Ground Water to Remove Petroleum Products From The Ground
  - \_\_\_ Other (specify) \_\_\_\_\_
17. How often will the discharge occur (e.g. daily, monthly, continuously)? \_\_\_\_\_
18. Estimate how long each discharge will last \_\_\_\_\_ hours/days
19. Estimate total volume of wastewater to be discharged \_\_\_\_\_ Gal.
20. Estimate maximum flow rate of the discharge \_\_\_\_\_ Gal/day.

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations. I do also hereby grant duly authorized agents of the Department of Environmental Quality, upon presentation of credentials, permission to enter the property for the purpose of determining the suitability of the general permit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

For Department use only:
Registration Statement Accepted/Not Accepted by: _____ Date: _____

# INSTRUCTIONS FOR COMPLETING THE GENERAL VPDES PERMIT REGISTRATION STATEMENT FOR DISCHARGES FROM PETROLEUM CONTAMINATED SITES AND HYDROSTATIC TESTS

## General

A registration statement must be submitted to the Department of Environmental Quality (DEQ) in order for the DEQ to consider a proposed discharge for coverage under the General VPDES Permit for Discharges from Petroleum Contaminated Sites and Hydrostatic Tests (9 VAC 25-120-10 et seq.). Discharges not associated with petroleum-contaminated water or hydrostatic tests are not covered under this general permit.

## Questions 1 and 2: Facility Information

Give the name of the business or other entity that occupies the site where the discharge is proposed to occur. Provide either the street address or other information that will allow DEQ personnel to locate the site. Give a telephone number at the site so that DEQ can contact someone at the facility.

## Questions 3, 4, and 5: Owner Information

Provide the full name, street address and telephone numbers of the owner to whom the permit will be issued. This person, firm, public organization or other entity is the party responsible for the control of the facility's operation.

## Question 6: Nature of Business

Give a brief statement as to what usual business activities are conducted at the site of contamination.

## Question 7: Site Characterization

Please indicate if a site characterization report has been submitted to the DEQ. NOTE: A SCR is required from the person responsible for conducting the release investigation and performing corrective action. If you are not a Responsible Person (RP), you are NOT required to submit an SCR.

## Question 8: Central Wastewater Availability

The owner should investigate the possibility of discharging to central sewer prior to requesting coverage under this general permit. If central sewer is in the vicinity but access for this discharge is denied, make that statement in the space provided.

## Questions 9 and 10: Permit/Pollution Complaint Numbers

If the facility has already been permitted to discharge and has a discharge permit number, or if the facility is responsible for the release and the DEQ has issued a Pollution Complaint Number for the site, fill in the appropriate blanks with the permit or pollution complaint number. In some instances the applicant should fill in both questions; in others only one question may apply.

## Question 11: Hazardous Waste Statement

Indicate yes or no in the blanks provided. The general permit cannot be used to cover the treatment or discharge of hazardous materials.

## Question 12: Discharge Location

Provide a narrative description of the point of discharge (e.g. northwest corner of intersection of First St. and Second Ave.) Give the name of the stream, lake, river, etc. that the discharge will go into (e.g. Unnamed Tributary to Clear Creek). If the discharge is to enter a storm drain, give the name of the owner of the storm drain system (e.g. Fairfax Co. storm drain inlet).

## Question 13: Treatment Works Design

Attach a line drawing that traces the flow of wastewater from one treatment unit to the next. This drawing may be a sketch that shows, conceptually, what system will be used to treat wastewater so that it will meet the effluent quality requirements of the general permit. Identify all treatment technologies that will be employed at the facility.

## Question 14: Topographic Map

The topo map should be a copy of the USGS 7.5 minute quadrangle that encompasses the facility and the surrounding property for at least 1/2 mile in all directions. Maps other than the USGS quadrangle may be substituted if they provide at least the same level of detail. The required information should be clearly marked on the map. Information regarding public water supplies and private wells may be obtained from local health department officials.

## Question 15: Type of petroleum products involved

The type of petroleum products that are involved in the contamination will determine the conditions under which the general permit is issued. It is important to list or describe all of the materials involved.

## Question 16: Proposed activities

Select all of the categories that apply to this proposed discharge. If events at the facility will cause the discharge to change over time from one category to another, indicate all categories that are anticipated.

## Questions 17, 18, 19 and 20: Discharge Information

Provide estimates of the frequency at which the discharge will occur, the duration of the discharge and of the amount and flow rate of wastewater to be discharged.

## Certification Statement:

State statutes provide for severe penalties for submitting false information on this registration statement. State regulations require that the registration statement be signed as follows:

For a corporation: by a responsible corporate officer. For the purpose of this section, a responsible corporate officer means: (i) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures. {If the title of the individual signing is Plant Manager, submit a written verification that the facility employs more than 250 people or has gross annual sales or expenditures in excess of \$25 million (in 1980 dollars) and that authority to sign the registration statement has been delegated to the Plant Manager in accordance with corporate procedures.};

For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or

For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official.